

# AGENDA

**Meeting:** MELKSHAM AREA BOARD  
**Place:** Melksham Assembly Hall, Market Place, Melksham SN12 6ES  
**Date:** Wednesday 12 February 2014  
**Time:** 7.00 pm

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Including the Parishes of Atworth, Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Bulkington, Keevil, Great Hinton, Poulshot, Semington and Seend

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), on 01249 706612 or email [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk) or Alison Sullivan (Melksham Community Area Manager), direct line 07917 721371 or (email) [alison.sullivan@wiltshire.gov.uk](mailto:alison.sullivan@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Pat Aves - Melksham North  
Cllr Terry Chivers - Melksham Without North  
Cllr Jon Hubbard (Chairman) – Melksham South

Cllr David Pollitt - Melksham Central  
Cllr Jonathon Seed (Vice Chairman) - Summerham & Seend  
Cllr Roy While – Melksham Without South

	<b>Time</b>
<p>1     <b>Chairman's Welcome, Introduction and Announcements</b>  <i>(Pages 1 - 6)</i></p> <p>Chairman's Announcements:</p> <ul style="list-style-type: none"> <li>• Integrated Performance Report.</li> <li>• Police and Crime Commissioner – Precept.</li> <li>• Community Infrastructure Consultation.</li> </ul>	<b>7:00pm</b>
<p>2     <b>Apologies for Absence</b></p>	
<p>3     <b>Minutes</b> <i>(Pages 7 - 20)</i></p> <p>To confirm the minutes of the meeting held on the 11 December 2013 <i>(copy attached)</i>.</p>	
<p>4     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5     <b>A Lasting legacy for Wiltshire: Looking Forward to 2014</b>  <i>(Pages 21 - 26)</i></p> <p>i. In 2013, Wiltshire built on the legacy of the 2012 Olympics with a range of community activities and new initiatives. As we enter 2014, it is time to look forward to see how the Area Boards can build upon the good work delivered so far to create a lasting legacy for Wiltshire. Cllr Jane Scott OBE will outline some of the new opportunities available to the Area Board in 2014.</p> <p>ii. Ratification of a Melksham Area Board working group to support local commemorations of World War 1.</p>	<b>7:10pm</b>
<p>6     <b>Healthy Choices Quiz</b></p> <p>Presented by members of the Youth Advisory Group and Amy Bird – Consultant in Public Health, Wiltshire Council.</p>	<b>7:30pm</b>

7	<b>Future Conversations</b>	<b>7:50pm</b>
	A question and answer session with members of the Youth Advisory Group and Jay Gascoigne – graduate trainee, Wiltshire Council.	
8	<b>Melksham Jobs Fair - 15 March 2014</b>	<b>8:05pm</b>
9	<b>Partner Updates</b> ( <i>Pages 27 - 30</i> )	<b>8:15pm</b>
	To receive updates from any of the following partners:	
	a. Melksham Youth Advisory Group (YAG)	
	b. Community Area Partnership	
	c. Wiltshire Police	
	d. Wiltshire Police and Crime Commissioner	
	e. Wiltshire Fire and Rescue Service	
	f. NHS Wiltshire/Clinical Commissioning Group	
	g. Melksham Town Council	
	h. Parish Council Nominated Representatives	
	i. Melksham Chambers of Commerce	
	j. Melksham Senior People's Forum	
10	<b>Grant Funding</b> ( <i>Pages 31 - 40</i> )	<b>8:35pm</b>
	To ask Councillors to consider the following Grant Applications:	
	i. Community Area Grant Applications.	
	ii. Councillor Initiated Projects.	
11	<b>Any Other Items of Public Concern</b>	<b>8:55pm</b>
12	<b>Close</b>	<b>9:00pm</b>



## **Chairman's Announcements**

**Subject:** **Integrated Performance Management Report**

**Officer Contact Details:** **Communications Department**  
**Wiltshire CCG**  
[communications.wiltshireccg@nhs.net](mailto:communications.wiltshireccg@nhs.net)

**Weblink:** <http://www.wiltshireccg.nhs.uk>

### **Summary of announcement:**

With winter now upon us, unsurprisingly the urgent care agenda is of paramount importance to the CCG. The CCG has invested significant funds in order to alleviate pressure throughout the winter, and is running a number of projects and schemes conceived of and designed by our Clinical leadership in locality groups.

Much of this work has been designed and developed in very close partnership with social care colleagues in Wiltshire Council. The schemes include additional primary care capacity, and in particular additional primary care support within care homes; additional social work capacity; Discharge co-ordinators to help people to become able to get home sooner; and the appointment of care co-ordinators to be the point of contact for agencies dealing with at risk patients.

We have also implemented a 6 month pilot of a Simple Point of Access, which is a single point of support enabling patients to be managed at home. Of the 11 cases referred here in the first week, just one patient was admitted to hospital. The service will continue to evolve over the coming weeks expanding its ability to both prevent admissions and, by working with the discharge teams, support discharges from the acute hospitals. Many of the initiatives we have put in place are coherent with the objectives of our Community Transformation programme, which continues to make strong progress.

The latest meeting of the Joint Commissioning Board occurred on 24 October 2013, and provided a useful indication of the progress we have made in our working partnership with colleagues from the Council.

As the end of the year approaches, our Annual Planning cycle is reaching a level of maturity. The principal aim of the CCG 2014/15 Plan is to identify programmes of work that, when delivered across the CCG, will have significant impact on supporting the delivery of our strategic aims and objectives, address a recognised performance shortfall or mitigate a key risk, as well as addressing our financial challenge.

The development of the Plan has been rooted in the clinically led locality groups, working with the GPs to ensure that the projects meet real needs and have the active support of our clinical leaders. The Governing Body received an update on progress on 26 November 2013, although naturally they have been kept closely apprised of progress and development throughout the year. We were able to share the direction of travel at a successful and well attended Stakeholder Assembly on 7 November 2013, where we were delighted to engage with a very experienced and well informed audience. A longer term 5 year strategic plan will now be developed, in close consultation with colleagues and partners across the Wiltshire Health and Social care system.

Following its difficult start earlier in the year, we were very pleased that the NHS111 Service for Wiltshire reached Full Service Acceptance on 28 October 2013. This achievement was reached

## ***Chairman's Announcements***

thanks to a strong collaborative working relationship between the CCG and Harmoni, our Service Provider, as well as being the outcome of a great deal of hard work on both sides.

In early November 2013 we staged the first of our Commissioner Development training workshops as part of our on-going commitment to the professional development of our workforce. This was well received, and provides a good platform on which to build incrementally.

A copy of the Integrated Performance Management Report can be found via the following link:

<http://www.wiltshireccg.nhs.uk/wp-content/uploads/2013/11/Paper-09-Integrated-Performance-Report.pdf>

**Director of Planning, Performance and Corporate Services**

## Chairman's Announcements

<b>Subject:</b>	<b>Community Infrastructure Levy (CIL)</b>
<b>Officer Contact Details:</b>	Georgina Clampitt-Dix, Head of Place Shaping, Economic Development & Planning 01225 713472 <a href="mailto:georgina.clampitt-dix@wiltshire.gov.uk">georgina.clampitt-dix@wiltshire.gov.uk</a>
<b>Weblink:</b>	<a href="http://www.wiltshire.gov.uk/communityinfrastructurelevy">www.wiltshire.gov.uk/communityinfrastructurelevy</a>
<b>Further details available:</b>	<a href="mailto:CIL@wiltshire.gov.uk">CIL@wiltshire.gov.uk</a>

### Summary of announcement:

Wiltshire Council is in the process of preparing a Community Infrastructure Levy (CIL) Charging Schedule. CIL is a charge that local authorities can place on new development to help fund infrastructure needed to support growth.

Consultation is being undertaken on a Draft Charging Schedule that sets out the proposed rates of CIL to be charged on new developments for different types of land use. The consultation starts on 13<sup>th</sup> January 2014 and ends at 5pm on 24 February 2014.

An appendix containing more information on CIL and the consultation including how to comment and the next steps is attached to this Announcement.





## WILTSHIRE AREA BOARDS

### COMMUNITY INFRASTRUCTURE LEVY FOR WILTSHIRE - CONSULTATION

(JANUARY 2014)

#### 1. What is the Community Infrastructure Levy (CIL)?

- 1.1 Wiltshire Council is preparing a Community Infrastructure Levy (CIL) charging schedule. This is a new charge that local authorities in England can place on development in their area. The money generated through the levy will contribute towards the funding of infrastructure to support growth. The Charging Schedule will need to strike an appropriate balance between contributing to funding infrastructure and not putting development across Wiltshire at risk.

#### 2. Why has Wiltshire decided to implement the Levy?

- 2.1 The Government has restricted the ability of local authorities to pool funding for off-site infrastructure through existing section 106 agreements (or developer contributions). It considers that this new tariff-based approach provides the best framework to fund infrastructure in a fair and transparent manner. CIL will provide 'up front' certainty about how much developers will be expected to contribute.

#### 3. How will money from CIL be spent?

- 3.1 CIL is designed to contribute towards bridging the 'funding gap' between the total cost of new infrastructure required to support development and the amount of funding available from other sources. Wiltshire Council's Infrastructure Delivery Plan (IDP) identifies a range of physical, community and 'green' infrastructure projects that will be required to support the level of development as set out in the Wiltshire Core Strategy. Informed by the IDP, a list (known as the Regulation 123 list) will identify and prioritise which infrastructure projects will be eligible to receive money from CIL. The Government confirmed earlier this year that local communities will directly benefit from CIL. Town and parish councils will receive 15% of CIL raised in their area, or 25% if an adopted neighbourhood plan is in place.

#### 4. Consultation on the draft charging schedule

- 4.1 Consultation was held on a Preliminary Draft Charging Schedule for Wiltshire between October and November 2012. The comments from this consultation and additional viability work required by subsequent CIL guidance and proposed amendments to the CIL Regulations (2013) have informed the next stage of the process, the development of the Draft Charging Schedule.

- 4.2 Wiltshire Council is now inviting representations on its CIL Draft Charging Schedule from **13 January 2014 until 24 February 2014, at 5pm.**

##### *Availability of Documents*

- 4.3 The following documents have been published on the council's website at [www.wiltshire.gov.uk/communityinfrastructurelevy](http://www.wiltshire.gov.uk/communityinfrastructurelevy):

- The CIL Draft Charging Schedule
- Evidence to support the CIL Draft Charging Schedule
- A draft Regulation 123 List, which sets out the types of infrastructure that the Council may fund, entirely or in part, through CIL.
- How to make representations, including response form

- 4.4 Hard copies of all these documents can be found at council libraries and the main council offices in Chippenham (Monkton Park), Salisbury (27-29 Milford Street) and Trowbridge (County Hall, Bythesea Road) during normal office hours.

### *Submission of representations*

- 4.5 Representations can be made online, by email or by post to the following addresses:
- Consultation portal: <http://consult.wiltshire.gov.uk/portal>
  - Email: [CIL@wiltshire.gov.uk](mailto:CIL@wiltshire.gov.uk)
  - Post: Spatial Planning, Economic Development and Planning,  
Wiltshire Council, County Hall, Bythesea Road, Trowbridge,  
Wiltshire, BA14 8JN.
- 4.6 Following the close of the consultation, responses will be collated and then considered by an independent inspector at an examination.
- 4.7 Organisations and individuals making representations may request the right to be heard at the examination during this consultation period and representations may also be accompanied by a request to be notified, at a specified address, of the following next steps in the process:
- That the Draft CIL Charging Schedule has been submitted to the examiner
  - The publication of the recommendations and the reasons of the examiner
  - The approval of the Charging Schedule by the council
- 5. Further information**
- 5.1 Any queries should be made to Spatial Planning on (01225) 713223 or [CIL@wiltshire.gov.uk](mailto:CIL@wiltshire.gov.uk).

# MINUTES

**Meeting:** MELKSHAM AREA BOARD  
**Place:** The Assembly Hall, Market Place, Melksham, SN12 6ES  
**Date:** 11 December 2013  
**Start Time:** 7.00 pm  
**Finish Time:** 9.00 pm

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Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706610 or (e-mail) [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Pat Aves, Cllr Terry Chivers, Cllr Jon Hubbard (Chairman), Cllr David Pollitt, Cllr Jonathon Seed (Vice Chairman) and Cllr Roy While

### **Wiltshire Council Officers**

Allison Sullivan - Community Area Manager  
Kevin Fielding - Democratic Services Officer  
Lucy Murray-Brown - Head of Campus Delivery and Operational Models  
Rich Pearce - Project Manager, Melksham Campus Project  
Sean Chacksfield - Media Relations Officer

### **Town and Parish Councils**

Melksham Town Council – Bruce Sanders & Terri Welch  
Melksham Without Parish Council – Mike Mills  
Atworth Parish Council – Effie Gale-Sides & Maureen Weston  
Keevil Parish Council – Jerry Wickham  
Seend Parish Council – Joan Savage  
Steeple Ashton Parish Council – Geoff Hyatt

### **Partners**

Wiltshire Police – Insp Matt Armstrong  
Wiltshire Fire & Rescue Service – Mike Franklin  
Melksham Community Area Partnership - Phil McMullan  
Melksham Seniors Group – Brian Warwick

**Total in attendance: 67**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everyone to the Melksham Assembly Hall for the meeting of the Melksham Area Board.</p> <p>There were the following Chairman's Announcements which were covered in the agenda pack:</p> <ul style="list-style-type: none"> <li>• Carers' Small Grants Scheme.</li> <li>• State of environment report.</li> <li>• Drainage Bye Laws.</li> </ul>
2	<p><u>Apologies for Absence</u></p> <p>Apologies were received from the representatives of the Melksham Youth Advisory Group (YAG).</p>
3	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the meeting held on the 9 October 2013 were agreed as the correct record.</b></li> </ul>
4	<p><u>Declarations of Interest</u></p> <p>Agenda Item No.10 – Members initiatives, You Decide Event for Young People and Youth worker and funding for 2014 You Decide Event - Cllr Jon Hubbard, Chairman of Melksham Extended Services.</p>
5	<p><u>Partner Updates</u></p> <p>The following Partner updates were noted:</p> <p>Wiltshire Police – Insp Matt Armstrong.</p> <ul style="list-style-type: none"> <li>• The written report contained in the agenda pack was noted.</li> </ul>

Wiltshire Fire and Rescue Service – Mike Franklin

- The written report contained in the agenda pack was noted.

Points made included:

- That the Wiltshire Fire and Rescue Service public safety plan was now available.
- That Fire Service strike action was planned for the period 13/14 December, although services would still be delivered.

NHS Wiltshire/Clinical Commissioning Group

The Chairman welcomed Dr Rob Matthews – Spa Medical Practice who had agreed to represent the local GP practices at the Area Board meeting.

Questions raised from the floor included:

- That it would be very beneficial if Melksham had a walk in x-ray service.  
*a.A walk in x-ray service would be of help to reduce the current waiting times for Melksham residents requiring x-ray services.*
- Had the take up of flu jabs for older people been up or down this winter?  
*a.Take up had been down.*
- Would it not be sensible for Melksham to have a new surgery as local residents are facing longer waiting times due to the new housing developments in Melksham?  
*a.It was highly unlikely that the Clinical Commissioning Group would set up a new surgery in Melksham.*
- Was it not the case that the East Melksham housing development had space planned for a potential surgery?  
*a.Local GPs were unaware of this.*

The Chairman thanked Dr Matthews for attending the meeting and hoped that either he or other local GPs would attend future meetings.

Melksham Town Council

- The written report was noted.

	<p>Melksham Senior People’s Forum – Brian Warwick</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That the first Melksham seniors newsletter was now in circulation.</li> <li>• That the Seniors Christmas party would be held on Monday 16 December.</li> </ul> <p>The Chairman thanked everybody for their updates.</p>
6	<p><u>Melksham Campus Update</u></p> <p>Lucy Murray-Brown - Head of Campus Operational Delivery Models, Wiltshire Council and Rich Pearce - Project Manager, Wiltshire Council gave a slide presentation on the consultation feedback received and the next steps in the Campus process.</p> <p>Following 18 months of developing the campus designs and working closely with local residents and community groups, the Shadow Community Operations Board (COB) unveiled the detailed campus plans at a series of pre-planning consultation roadshows last month.</p> <p>The plans were displayed around the community area with sessions held at Melksham House, the Assembly Hall, Christie Miller Leisure Centre, Melksham Oak School and using the mobile library. Residents were invited to attend to have their say on the proposals. Over 300 people across the community area attended the consultation sessions and provided feedback on the scheme.</p> <p>Points made included:</p> <p>Common feedback themes.</p> <ul style="list-style-type: none"> <li>• “Exciting Project for Melksham House wishing it good luck”</li> <li>• “ Think it will be good for the community and boost Melksham economy”</li> <li>• “ The floor area of the sports hall is a cause for concern, being smaller than the existing CMSC hall and unable to support some activities”</li> <li>• “ Looks good, but why no snooker or skittles?”</li> <li>• “ Why is there Indoor and Outdoor Bowls”</li> <li>• “ Parking charge concerns”</li> <li>• “ Additional Pilates / Dance studio is required with sprung floor”</li> <li>• “ So glad it was decided to build in the centre of town and not at the school”</li> <li>• “ Pleased to see the parkland approach is retained”</li> <li>• “ Why no bar?”</li> <li>• “ How will it be managed? Will we be able to afford to use it?”</li> </ul>

Melksham market place improvements.

- Separate highways scheme being developed by a working group of Melksham Town Council
- New market area outside Town Hall
- New roundabout access for Campus
- Segregated taxi / disabled parking area
- Speed reduction ramps and raised pedestrian crossings
- Works to be co-ordinated with campus construction programme

Next Steps

Subject to Area Board approval to submit planning application:

- Submission of planning application – December 2013.
- Detailed design, procure contractor – spring / summer 2014.
- Commence build programme - summer 2014.

Questions raised included:

- When will the transport plan be carried out?  
*a. The transport plan would form part of the planning application.*

Who is the architect commissioned for the Melksham Market Place project?

*a. Liaison with the architects should be done through the local working group, led by the town council.*

Why would the Taekwondo club have a smaller space in the campus than it currently has at Christie Miller?

*a. The spec for taekwondo was put together with guidance from Sport England, it meets the needs of the user base.*

Crown House access issues – potential users of the campus having to cross two lanes of traffic.

*a. The design team would be looking at this issue.*

Would an extension of the Melksham cemetery encroach into the Cricket club playing area?

*a. A small extension is planned for the future, there is no intention to impact on the playing area for cricket.*

Will there be tennis provision?

*a. Yes.*



	<p><i>Points made included:</i></p> <p>The parking provision planned for campus users does not look adequate.</p> <p>Well done to Wiltshire Council for the planned campus disabled facilities.</p> <p>The Area Board thanked the SCOB for its hard work in bringing the different strands of the biggest capitol project ever undertaken by Wiltshire Council together.</p> <p><b>Decision</b></p> <p><b>That the Melksham Area Board thanks the SCOB, Architects and the Transformation team for the work undertaken to get the campus project to its current state.</b></p> <p><b>Takes note of the consultation responses and thanks all those who took part in the process.</b></p> <p><b>Endorses and supports the plans for the campus and recommends their submission for planning.</b></p>
7	<p><u>Transwilts Train Service</u></p> <p>Sion Bretton – Trans Wilts Community Rail Partnership gave a presentation that highlighted the role of the Trans Wilts Community Rail Partnership.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That changes to the Trans Wilts rail service which would see train services rise from two trains per day each way, to eight trains per day each way.</li> </ul> <p>What is Trans Wilts Community Rail Partnership</p> <ul style="list-style-type: none"> <li>• The TransWilts Community Rail Partnership (TWCRP) is a group of like-minded organisations seeking to make better use of the TransWilts railway line. The partnership aims to achieve positive, sustainable and imaginative development of the TransWilts railway in ways which also benefit the places it serves, including enhancement of services to meet the current and future travel requirements of those places.</li> </ul> <p>What have Trans Wilts Community Rail Partnership done so far?</p> <ul style="list-style-type: none"> <li>• Trial service 2011 / Weymouth trips 2013</li> <li>• Business and Public survey analysis with Chambers 2011.</li> <li>• Assist WC and Atkins with surveys WSB and CPM / Summer 2013</li> <li>• Constitution formalised / official Community LEP overview input.</li> </ul>

	<ul style="list-style-type: none"> <li>• Timetable distribution Dilton Marsh.</li> <li>• Support for Melksham Group / Station Garden.</li> <li>• "What is our CRP leaflet" - fits in to lots of other rail bodies.</li> <li>• Timetable changes, e.g. extra Sunday Southbound; M-F Southbound change.</li> </ul> <p>Next Steps</p> <ul style="list-style-type: none"> <li>• Support launch.</li> <li>• local intelligence / early feedback.</li> <li>• Ongoing support, marketing and advocacy.</li> <li>• The hard work now really begins to support 53 trains each way per week.</li> <li>• Installation of a platform ticket machine.</li> </ul> <p>Points made from the floor included:</p> <ul style="list-style-type: none"> <li>• The bus service from Bowerhill does not tie in with the train times. <i>a. TWCRP would be discussing this issue with Wiltshire Council.</i></li> <li>• Well done to Graham Ellis for his campaigning to get a better Melksham train service, now we need to use it or lose it!</li> </ul> <p>The Chairman thanked Sion Bretton for his presentation.</p>
8	<p><u>Melksham Post Office - proposed move to new premises and branch modernisation</u></p> <p>Laura Tarling – Post Office Services presented a short DVD film to highlight the proposed move of Melksham Post Office to new premises at 6-8 Bank Street, Melksham.</p> <p>Questions from the floor included:</p> <ul style="list-style-type: none"> <li>• If the franchise was to fail at the new premises, would Melksham lose its post office service? <i>a. All services would continue, Post Office Ltd are committed to keeping a post office in Melksham.</i></li> <li>• Will parcels still be able to be picked from the Sorting office? <i>a. Yes, this service will continue to operate.</i></li> <li>• Will the current sorting office close? <i>a. There are no plans to close the sorting office.</i></li> <li>• What would happen to the current site if the move happens? <i>a. There are no plans at the present for any other businesses to take it</i></li> </ul>

	<p>over.</p> <ul style="list-style-type: none"> <li>• Parking for users at the new site is not good. <i>a. This would be noted by Post Office Ltd.</i></li> <li>• Melksham post office needs to be profitable, currently it is not.</li> </ul> <p>The Chairman thanked Laura Tarling for her presentation.</p>
9	<p><u>Hall &amp; Woodhouse Pub Naming Competition</u></p> <p>Cllr Jonathon Seed announced that the winner of the competition to name the new pub was Jeanette Nash who proposed “The Milk Churn”.</p> <p>The pub is to be built on land just off the A350 near Bowerhill which was expected to open during June 2014 with some 30 staff.</p>
10	<p><u>Grant Funding</u></p> <p>Councillors were asked to consider the following grant Applications:</p> <p>i. Community area grant applications</p> <p><b>Decision</b>  <b>Melksham 1<sup>st</sup> Bowerhill Scouts New Minibus – awarded £5,000.</b>  <b>Reason</b>  <i>The application demonstrates a link to the Community Plan - 1st Bowerhill Scout Group currently supports the extracurricular activities and development of 50+ children living in and around Bowerhill. The group perform both indoor and out door activities and in order to provide a safe, controlled and financially robust service a 17 seat minibus would allow the group to perform more thought provoking activities. These will provide the young people of Bowerhill access to new experiences and a chance to develop as members of the community and young leaders of the future. This will truly allow the group to put the out in Scouting.</i></p> <p><b>Decision</b>  <b>MTS WIFI Signal For Melksham- awarded £450.</b>  <b>Reason</b>  <i>The application demonstrates a link to the Community Plan: ensure inclusion of all and raise the community spirit asking for A WIFI Signal for the community of Melksham. So people can listen to the station FREE around town on any device which has WIFI. i.e WIFI Radio / Mobile Phone / Laptop etc..</i></p>

**Decision**

**Melksham Community Apple Press – awarded £500.**

**Reason**

*The application demonstrates a link to the Community Plan - promoting activities This request is for a small grant to enable the already very successful Melksham Community Apple Pressing days to reach more people and potentially expand to encompass other villages in the Melksham Community Area Melksham.*

**Decision**

**Self Defence Training – Atworth Youth Club – awarded £300.**

**Reason**

*The application demonstrates a link to the Community Plan.*

**Decision**

**Sports Equipment Atworth Youth Club – awarded £305.**

**Reason**

*The application demonstrates a link to the Community Plan - promoting activities The children who attend the Atworth Youth Club would like to have some sports equipment. They would like to purchase footballs and 2 foldable goalposts as there is a keen interest in playing football and because it is a team sport it works well to get the children playing together. They would also like some new table tennis bats and balls to use with the 2 table tennis tables they have.*

**Decision**

**Melksham Link Interpretation Boards – awarded £500.**

**Reason**

*The application demonstrates a link to the Community Plan-To install 2 Interpretation Boards in Melksham, one near the Town Bridge by the proposed towpath (and current footpath) and one by the Town Weir. The purpose of the Boards being to inform the Melksham Community and visitors of details of the proposed canal link between the Kennet & Avon Canal at Semington and the River Avon at Melksham plus plans for restoration of the canal beyond Melksham towards Abingdon, as far as possible using the historic route of the Wilts & Berks Canal.*

**Decision**

**Semington Village Hall New Disabled Toilet modernising existing Toilets – awarded £2,000.**

**Reason**

*The application demonstrates a link to the Community Plan - promoting activities.*

**Decision**

**Social Isolation IT project – awarded £499.**

**Reason**

*The application demonstrates a link to the Community Plan – the over 55 Club would like to extend an IT service for older people to the Melksham area. It will include training seniors in IT and provide face to face links to family and friends at distant parts. An Air Ipad with facetime software and Wi-Fi + Cellular facilities is ideal allowing connections to the Internet using a fast mobile data connection when Wi-Fi isnt available.*

**Decision**

**Melksham Comic Con Office Setup - application withdrawn.**

**Decision**

**Broughton Gifford Village Magazine Replacement Laptop – application refused.**

**Decision**

**Steeple Ashton Studios Access to Main Premises –awarded £2,000.**

**Reason**

*The application demonstrates a link to the Community Plan.*

**Decision**

**Atworth Village Hall Decorating inside and out – awarded £2,000.**

**Reason**

*The application demonstrates a link to the Community Plan with regard to supporting community activities. The Outside of the Atworth Village Hall has not been decorated and refurbished for many years. The current woodwork desperately need oiling and in several places wood needs to be replaced to stop the rot and for the hall to be returned to a good state. The inside of the hall has also not been decorated for many years and it is looking old and dated. They need to re-paint it to encourage the current users to keep using the hall and to attract new users.*

**Decision**

**Bowerhill Benches and Bins project – awarded £2510**

**Reason**

*The application demonstrates a link to the Community Plan.*

	<p>ii. Councillor led initiatives</p> <p><b>Decision</b>  <b>Semington Joint football match – Cllr Seed – awarded £500.</b></p> <p><b>Decision</b>  <b>Broughton Gifford Pre School Laptop and printer - Cllr Chivers – awarded £200 + laptop.</b></p> <p><b>Decision</b>  <b>Broughton Gifford Art for over 60s – Cllr Chivers – awarded £250.</b></p> <p><b>Decision</b>  <b>Atworth over 55 tea Group- Cllr Chivers – awarded £760.</b></p> <p><b>Decision</b>  <b>Melksham Food Bank – Cllr Chivers – awarded £500.</b></p> <p><i><b>Note: Cllr Jonathon Seed now in the chair.</b></i></p> <p><i><b>Declaration of Interest - Cllr Jon Hubbard, Chairman of Melksham Extended Services.</b></i></p> <p><b>Decision</b>  <b>You Decide Event for Young People – Cllr Hubbard – awarded £1,200.</b></p> <p><b>Decision</b>  <b>Youth worker and funding for 2014 You Decide Event – Cllr Hubbard awarded £5,000</b></p> <p><i><b>Note: Cllr Jon Hubbard in the chair.</b></i></p>
11	<p><u>Any Other Items of Public Concern</u></p> <p>Joan Savage advised that Seend Parish Council had concerns re the proposed “Solar village” plans that would site a large number of solar panels on land around the village of Seend.</p> <p>Richard Wiltshire – Melksham Town Council requested that the Area Board supported the walk in x-ray service for Melksham. The Chairman advised that</p>

	the Area Board had always been supportive of this service in Melksham.
12	<u>Future meeting Dates</u> Wednesday 12 February at the Melksham Assembly Hall.
13	<u>Close</u> The Chairman wished everyone a merry Christmas and a happy new year.







## WWI in Wiltshire – Community commemoration

As part of remembering 100 years since the commencement of the First World War a county-wide commemorative event will be held on Wednesday 30<sup>th</sup> July (venue tbc) to recognise the sacrifice of all those who gave their lives. All communities of Wiltshire are invited to contribute to this event by joining in with research and remembrance of the impact the war had on the people of their community. Each community area is invited to commemorate those who fell from their parishes by:

### 1. Finding names on your war memorial

Visit your local war memorial(s) and identify the names of those remembered from the First World War. If you do not know where your local war memorials are you can carry out a search at <http://www.ukniwm.org.uk/server/show/nav.22> the War Memorials Archive maintained by the Imperial War Museum. Each name will be remembered with a commemorative cross or marker. The war memorials may not provide a complete list of those who fell and you may identify additional people you wish to commemorate.

### 2. Find out more about the people named

Who were those people recorded? You can research as much as you like but you may want to find out information such as: Where were they from, how old where they, which regiment they served with? Depending on the size of the memorial and the time you have available you may wish to focus on researching the lives of just a selection of names.

Good places to start your research are:

[www.wiltshiresoldiers.co.uk](http://www.wiltshiresoldiers.co.uk) This website records the details of over 12,000 servicemen from and related to Wiltshire.

<http://www.cwgc.org/find-war-dead.aspx> The Commonwealth War Graves commission hold details of where soldiers are buried.

The Wiltshire and Swindon History Centre (WSHC) in Chippenham holds a wealth of material relating to the First World War. Census returns and local newspaper obituaries are particularly useful for finding out more about the life of those on your war memorial.

Visit your local library where you can access the website [www.ancestry.co.uk](http://www.ancestry.co.uk) for free, which holds information such as WWI service records.

There will also be good local knowledge within your community – ask around. There may already be a project happening in your area that is doing some of this research.

### 3. Find out more about your community 100 years ago

Whilst researching at the WSHC it may help to get a wider feel for what the community was like 100 years ago. Maps, parish records and photographs can all help with this. This wider research may also pick up on the stories of those who fought and returned from the front as well as those who supported the war effort at home. You will be able to share the stories you discover through a range of activities being planned over the next few years. Sign up to follow the Heritage in Wiltshire blog to be kept informed [www.heritageinwiltshire.wordpress.com](http://www.heritageinwiltshire.wordpress.com)

### 4. Make and present your commemorative markers

Using the information you have researched each community area will be invited to provide a commemorative cross or marker for each person who fell from their community. A range of markers will be available to reflect different faiths. These will be presented at the county event on the 30<sup>th</sup>

July, showing the sacrifice made by people from across Wiltshire. Further details on the format and organisation of this event and how to obtain your markers will be available at a briefing on the 1<sup>st</sup> of May at the Garrison Theatre in Tidworth.

It is up to each community area to decide how it wishes to carry out the project. You may wish to work with a local school, museum or community group, or perhaps form a small working party to carry out the research. You may wish to include this work within other commemorative events that are happening within your community or to have a special exhibition of your research.

Through the Area Boards each community will be offered expert advice from members of the Wiltshire's Great War steering group to guide their research and produce their commemoration cross or marker. We know that in most community areas there are already lots of commemorative activities being planned for 2014 onwards. This project will hopefully sit neatly alongside this work locally and provide an opportunity for the whole community to come together.

### **What you need to do next?**

1. Form a group within your community area (if one does not already exist) to co-ordinate the undertaking of research and the production of the commemorative cross or marker.
2. Register your group and which community area it represents with the Steering Group by sending an e-mail to [heritage@wiltshire.gov.uk](mailto:heritage@wiltshire.gov.uk) You will then be invited to attend the briefing session on the 1<sup>st</sup> of May.
3. Talk to your Community Area Manager to tap into local networks and let other people in your community know what you are doing and how they can get involved.
4. Register with [www.heritageinwiltshire.wordpress.com](http://www.heritageinwiltshire.wordpress.com) to receive further information on this project and other world war one related programmes and projects.

## Cycle Wiltshire 2014 – 3 and 4 May 2014

### Sportive and National Series Elite Road Race



### Background

In August 2011, British Cycling, in partnership with Wiltshire Council, sponsored by Twinings, delivered a Premier Calendar Race with a Sportive event the preceding day. Following the success of this event Wiltshire Council was keen to re-establish the same event in 2014, as part of the council's Olympic and Paralympic legacy.

**Cycle Wiltshire is a two day event that will take place on the weekend of 03/04 May 2014.**

The weekend will consist of the Cycle Wiltshire Sportive mass participation event and Cycle Wiltshire Family Challenge on Saturday 3 May and British Cycling's National Road Series elite cycle race starting in Wilton on Sunday 4 May, 2014. This event will be called the Cycle Wiltshire Grand Prix and will be one of only 8 similar elite races across the country and the only one in the south of England.

The Event Organisers appointed by Wiltshire Council to deliver the event, will work closely with British Cycling as well as the council and local communities to maximise the potential of this event.

### Cycle Wiltshire Sportive (mass participation event)

The Cycle Wiltshire Sportive event will start and finish at Five Rivers Leisure Centre, Salisbury. Three routes will be available targeting all levels of cyclist:

- **Family adventure route of 20 miles** – the route heads out towards Amesbury and returns through the Woodford Valley.
- **64 miles** – this route goes via Tidworth, Ludgershall, Burbage, Pewsey, Upavon, Netheravon, Durrington, Bulford and Amesbury, before returning to Salisbury
- **100 miles** – this route is similar to the 64 mile route but takes in Great Bedwyn, Ramsbury and Marlborough before heading towards Calne and returning to Salisbury

The Cycle Wiltshire Family Challenge will also be featured - a circular 1 – 1.5km route around the village site for young children and their families. A village style area will be set up to include cycling display stands, and additional cycling activities to entertain spectators and participants.

In 2011, just over 400 participants of all ages came from across Wiltshire and much further afield including London, Scotland, Yorkshire, Manchester, Kendal, Wolverhampton and Plymouth to take part in the event. In 2014, it is anticipated that 1,000 people will participate in the event.

## Cycle Wiltshire Grand Prix - Premier Calendar Elite Race

British Cycling's Premier Calendar Grand Prix series elite race will start and finish in Wilton and consist of approximately 100 riders from 10 - 12 professional teams. The 100 mile route will circuit numerous parishes, including Burcombe, Barford St Martin, Compton Chamberlayne, Fovant, Ebbesbourne Wake, Bishopstone & Broadchalke. (See map overleaf). There will be four laps of 17 miles over the longer element of the circuit, followed by a final 6 laps of a 5 mile circuit extending to Barford St. Martin to ramp up the excitement of the race.

## Cycle Wiltshire Grand Prix Route



## Importance of the Cycle Wiltshire Event

Cycling is a booming sport in the UK, driven by a number of factors; the success of British Cyclists at the highest levels; the excitement and success of the London 2012 Olympic and Paralympics Games; significant government investment into British Cycling and key delivery programmes. British Cycling have recently announced that for the first time ever, the number of adults cycling at least once a week has reached over two million.

Wiltshire Council is already working with British Cycling to deliver the Sky Rides Local programme, which will start again in May 2014. The council offers Bikeability and Bike It Plus programmes as well as working with Sustrans to make cycling easier and safer for people in the county.

The Cycle Wiltshire weekend intends to build on this and will deliver a series of cycling activities in Salisbury and the surrounding areas, that will not only bring some of the country's best cyclists to the area, including a number of potential Olympic stars, but also provides participation opportunities for local residents as they start their journey towards cycling becoming a part of their everyday life.

Cycling also meets many social objectives related to Sport, Physical Activity, Health and Wellbeing as well as being closely linked to transport, environment, public health and economic agendas.

## **Health, Well-Being, Sport and Physical Activity**

- Directly supports Wiltshire Council's contribution to increasing participation in sports and physical activity
- Promotes the health and wellbeing agenda
- Provides a pathway from recreational cycling to elite level cycling
- Brings an elite sporting event to Wiltshire and links to a high profile Team GB Olympic sport
- Provides a volunteering opportunity for participants (e.g. as marshals for the event).
- Provides an opportunity to link more closely with Road Safety Education, Healthy Schools, Bikeability, Bike-It Plus, with various deliverers having stands and leaflets about cycling

## **Economic Development, Tourism and Community Impact**

There are significant benefits to the local economy particularly to the south of the county, however, this is not exclusive as the intention is to encourage participants and spectators to stay and visit other places of interest across Wiltshire over this Bank Holiday weekend. In 2011 the impact to the local economy and to the tourism industry proved to be significant as the British Cycling event team the professional team, sportive participants and spectators stayed in the Salisbury area during the course of the weekend. Based on the participation figures the impact on the economy in terms of accommodation alone was estimated to be approximately £36,000. (see table at end of doc).

There is also economic benefit to the local cafes and pubs in Wilton on the Sunday and restaurants, bars in the Salisbury area on the Saturday evening.

- Increases investment in the local economy through cafes, restaurants, B &B's, hotels and pubs
- Promotes Wiltshire as a tourist destination, nationally and internationally. As the event gets larger this input in to the local economy will be significant.
- Opportunity for closer working with the Chamber of Commerce to promote hotels and restaurants as part of the Riders package.
- As a high profile event Visit Wiltshire could use the event the basis to a 'cyclist package' to attract more visitors.
- Engagement with town and parish councils and Area Boards

## **Cultural Olympiad**

- Opportunity for local musicians and artists to provide entertainment at the event and therefore promote Wiltshire arts and artists.

## **Media and Communications Impact**

Based on the 2011 the event is likely to receive a high profile both locally and nationally:

- Salisbury Journal, Spire FM, BBC Wiltshire
- National Cycling Press including Cycle Weekly, Cycle World (websites and magazines)
- Cycloport website
- Facebook page
- British Cycling twitter feed - just under 7,000 followers
- Sky Sports – the 2011 races was broadcast as part of the Premier 1 Calendar series, highlighting Wilton, the villages en route and Wiltshire in general.

This coverage was not only national, but international and was key to promoting Wiltshire as a venue for elite/professional sports events, and for promoting Wiltshire as an exceptional tourist destination. N.B: Confirmation of Sky Sports broadcasting for 2014 has not yet been received.

- Opportunity to raise the profile nationally and internationally of Wiltshire and Wiltshire Council/ local communities as a venue and key partners in the delivery of high profile, elite sports events.
- Promotion of the event as a key legacy of 2012.
- Community engagement.
- National and International coverage through Sky Sports Coverage (TBC)

## Summary

The Cycle Wiltshire Weekend will undoubtedly showcase our legacy to the local and national media, inspire people to keep active and healthy, engage people in their local communities, boost the local economy and keep the Olympic/Paralympic spirit alive.

## To find out more about the Cycle Wiltshire Weekend

[www.wiltshire.gov.uk/cyclewiltshire](http://www.wiltshire.gov.uk/cyclewiltshire)

To register for the Cycle Wiltshire Sportive go to: [www.britishcycling.org.uk/events/details/104178/Cycle-Wiltshire-Sportive](http://www.britishcycling.org.uk/events/details/104178/Cycle-Wiltshire-Sportive)

**If your community is interested in engaging with the Cycle Wiltshire weekend, please contact Tamzin, Earley, Cycle Wiltshire Co-ordinator** in the first instance:

Email: [tamzin.earley@wiltshire.gov.uk](mailto:tamzin.earley@wiltshire.gov.uk)

Tel: 07824 414507



## Melksham Area Board February 2013

### Neighbourhood Policing

#### ***Current NPT Priorities:***

Up-to-date information about Neighbourhood Policing Teams (NPTs) including profiles, priorities and forthcoming community consultation events can be found on the Wiltshire Police website [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

#### ***Team Structure:***

<b>Sergeant:</b>	James Williams
Town Centre:	PC Kane Fulbrook-Smith, PCSO Helen Wilson PCSO Christopher Pugh
Rural North:	PC Barry Dalton PCSO Janet Gould PCSO Maggie Ledbury
Rural South:	PC Emily Thomas PCSO Rose Baldock

Since the last Area Board my team in Melksham have been focusing on their local priorities. There has also been activity to deal with the beggars in the town. Action has been taken against those involved and this has subsequently raised concern for Kingsbury Square and use of the premises by non-residents. We are working with the Council to rectify this.

We are now delving in to the world of social media with a Facebook account. We have our own NPT page up and running which is being updated on a regular basis with news and information. Our following is steadily growing. For many of the staff in Melksham NPT this step has been a little daunting but hopefully it will become a popular resource in keeping in touch with the community. Log on to Facebook and search for Melksham Neighbourhood Policing to take a look. To follow the team 'like' the page and updates will be sent when they are posted.

I am informed interest in Community Speed Watch (CSW) for Melksham Without has unfortunately dwindled since its introduction. Areas eligible for CSW are Shaw, Whitley, Bowerhill and Beanacre. Schemes were in place at Shaw and Whitley and Bowerhill but

the number of volunteers for the scheme has dropped. To date we have been unable to raise an interest in the scheme at Beanacre. With the backroom support now put in place by our PCC we want to regenerate interest in the schemes. Anyone who is interested can get details from their local NPT.

## Crime Overview

The crime figures below show a decrease in volume of crime in the most significant areas. A volume increase of 3 for domestic burglary is actually a reduction from the figures recorded in my last report. Unfortunately there were three offences in the Primrose Drive area this month where the owners had not secured their property overnight. Please secure doors and windows. Do not leave anything to chance.

The increase of recorded violence against the person relates to private space violence (behind closed doors). This is difficult to predict and prevent but together with our domestic abuse teams and a focus on repeat business we seek to address this. Offences linked to the night time economy and licensed premises are now few and far between as Melksham Pubwatch goes from strength to strength.

While vehicle crime is showing a drop in offences I do note a continuing trend of theft of personal belongings from vehicles. Our message is to never leave valuables in your car, even for a short time and lock the doors. Unfortunately this advice is often not followed. There have been a number of arrests linked to vehicle offences this month.

I will be able to provide more up to date figures from January at the Area Board.

## Most recent figures

ED Melksham NPT	Crime				Detections*	
	12 Months to December 2012	12 Months to December 2013	Volume Change	% Change	12 Months to December 2012	12 Months to December 2013
Victim Based Crime	1225	1136	-89	-7.3%	26%	21%
Domestic Burglary	51	54	+3	+5.9%	6%	4%
Non Domestic Burglary	142	110	-32	-22.5%	5%	3%
Vehicle Crime	129	96	-33	-25.6%	5%	10%
Criminal Damage & Arson	270	222	-48	-17.8%	26%	19%
Violence Against The Person	241	262	+21	+8.7%	53%	33%
ASB Incidents (YTD)	679	740	+61	+9.0%		

\* Detections include both Sanction Detections and Local Resolutions

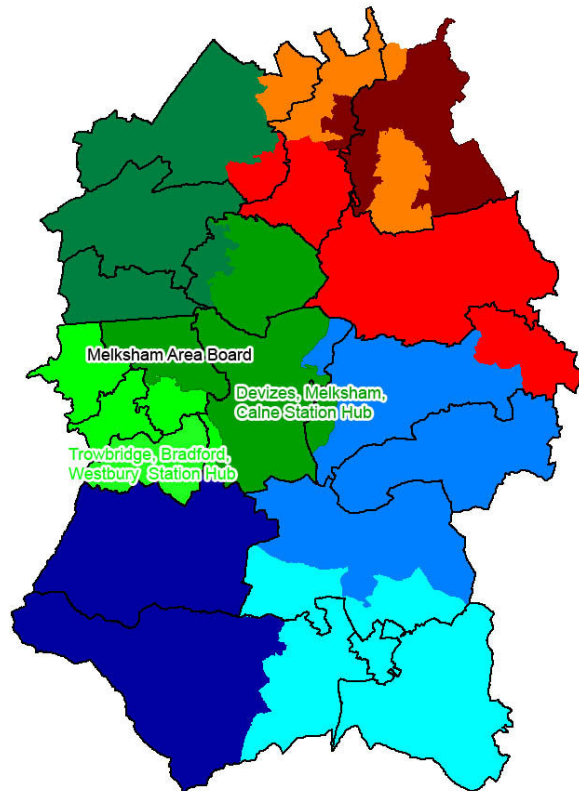
**Matthew Armstrong**  
Inspector, Devizes, Melksham, Pewsey





Wiltshire  
Fire & Rescue  
Service

## Briefing report for Melksham Area Board



Wiltshire Fire & Rescue Service has grouped together neighbouring fire stations into station hubs, to work more effectively and efficiently, supporting each other to improve the service we provide.

### Responding to incidents:

Your Area Board's / Locality's communities immediate emergency response will be provided by staff at these stations and where necessary additional support from staff and specialist equipment from other stations.

### Prevention work:

Staff from other departments also provide the community with specialist services giving fire safety and road safety advice and interventions such as talks and visits.

### Protection work:

Specialist staff provide expert knowledge, give advice and undertake enforcement action working very closely with the planning authorities to keep communities safe from fire.

In an **emergency dial 999**, for other non urgent matters you can either visit our website: [www.wiltsfire.gov.uk](http://www.wiltsfire.gov.uk) or contact the following people:

	<u>Manager / Department</u>	<u>Telephone</u>	<u>email</u>
Operational matters	Station Manager - Darren Nixon, Devizes, Melksham, Calne Station Hub	07860 345294	darren.nixon@wiltsfire.gov.uk
Operational matters	Station Manager - Jack Nicholson, Trowbridge, Bradford, Westbury Station Hub	07809 548048	jack.nicholson@wiltsfire.gov.uk
Operational matters			
Partnership and community engagement issues	Michael Franklin (Wiltshire Council Area)	07919 306037	mike.franklin@wiltsfire.gov.uk
Home fire safety visits and for talks and visits	Community safety department	0800 389 7849	<a href="http://www.wiltsfire.gov.uk">www.wiltsfire.gov.uk</a> and then complete the on line request

Incident details for your community area

Incident Type	Detail	January, 2013	February, 2013	March, 2013	April, 2013	May, 2013	June, 2013	July, 2013	August, 2013	September, 2013	October, 2013	November, 2013	December, 2013	January, 2014
Chimney Fire		1	1	1	7	1	0	0	1	0	2	0	2	1
Emerg Spec Svc Calls		1	0	1	0	0	0	2	0	1	0	0	6	2
	Advice - App/Eq not Specd	0	0	0	0	0	0	0	1	0	0	0	2	0
	Animal Rescue	0	0	0	0	0	1	0	0	0	0	0	0	1
	Effecting Entry	1	0	0	0	0	1	1	2	0	0	0	0	1
	Flooding	1	0	1	0	0	0	1	0	1	0	0	10	8
	Lift Release	0	0	0	0	0	0	0	3	0	1	0	0	0
	Making safe	0	0	0	1	1	0	0	0	0	1	0	0	0
	Person Rescue/Release	0	0	1	0	0	0	0	0	1	0	0	1	0
	RTC - Make Safe	0	0	2	0	0	1	0	0	0	0	0	0	0
	RTC - Person Trapped	1	0	0	0	0	1	0	0	0	0	0	0	1
	Spills and Leaks	0	0	0	0	1	0	0	0	1	0	0	0	0
False Alarm Good Intent	3	0	1	2	3	1	2	2	3	1	1	4	3	
FDR1 Fire		2	1	2	5	0	2	4	3	3	2	1	2	6
Secondary Fire		0	0	0	1	1	0	1	2	1	0	0	0	0
	Fence/Lamp	0	0	0	0	0	1	0	0	0	0	0	1	0
	Grass/Heath/Railway/Tree	0	0	0	3	0	0	1	2	1	0	1	1	0

To see more detail on incidents and fire service activity in your area please go to our website and select community area (In development)

**Warning about dangers of lit candles**

Wiltshire Fire & Rescue Service is reminding people of the dangers of leaving lit candles and oil burners unattended.

Two crews from Salisbury were called to a flat recently, where smoke alarms were sounding. An investigation found that there had been a small fire in a cupboard, started by oil burners and candles that had been lit.

We would encourage everyone to follow our simple advice, and to make sure they have working smoke alarms.”

The Service has the following top tips around the use of candles and oil burners:

- Never leave lit candles or oil burners unattended.
- Make sure such items are secured in fire resistant holders and away from furniture and curtains.
- Keep loose clothing and hair away from candles and oil burners when they are lit.
- Always leave at least 10cm (4ins) between lit candles and oil burners, and never place them underneath shelves or other enclosed spaces.
- Put out candles and oil burners when you leave the room and make sure they are fully extinguished before you go to bed or leave the property.
- Never burn a candle right down into the holder.

- Use a snuffer or spoon to extinguish candles – it's safer than blowing them out, as sparks can fly when you do that.
- Don't try and move a lit candle or oil burner, as this just increases the risk of fire.
- If using tea lights, be aware that the foil container can get extremely hot and should therefore not be placed onto a surface that could melt, such as the side of a bath or the top of a television. Always use a proper holder.

All properties should also be fitted with working smoke alarms, which should be tested regularly.





## MELKSHAM TOWN COUNCIL

### REPORT TO AREA BOARD MEETING WEDNESDAY 11 DECEMBER 2013

#### **Great War Centenary**

Various individuals and groups met at the Town Hall recently to discuss centenary commemoration events. The purpose of the group is to co-ordinate activities and events that will commemorate the 1<sup>st</sup> World War over the next 4 years.

If anyone wishes to join the group, please contact Miriam Zaccarelli at the Town Hall on 01225 704187 or email: [miriam.zaccarelli@melkshamtown.co.uk](mailto:miriam.zaccarelli@melkshamtown.co.uk)

#### **Food and Drink Festival**

It has been agreed the 6<sup>th</sup> Melksham Food and Drink Festival will take place for one day only next year on 15 June 2014.

Anyone wishing to help please contact Miriam Zaccarelli (details above).

#### **South West in Bloom**

The first meeting of the group has taken place with some very exciting ideas coming forward. Various groups and organisations will be contacted to see if they would like to be entered the 'It's Your Neighbourhood' part of the competition.

Regional judging will take place between 2<sup>nd</sup> July and 16 July 2014.

Anyone who wishes to join the group either as a committee member or as a volunteer to help with various initiatives, please contact Lorraine McRandle on 01225 704187 or email [lorraine.mcrandle@melkshamtown.co.uk](mailto:lorraine.mcrandle@melkshamtown.co.uk)

#### **Post Office**

The Town Council have received confirmation that the new Post Office in Bank Street (former Carpet Barn) will open on 3 May with the current Post Office closing at 5.30pm on Friday 2 May 2014.

The new Post Office will offer longer opening hours and a range of products and services.

#### **Melksham Summer Events**

Following a recent meeting of various groups holding major events in the Summer of 2014, it has been agreed to produce a small leaflet advertising the various events, which will be distributed in May.

#### **Walk-in X Ray Facility, Melksham Hospital**

Melksham Town Council have received information from Jocelyn Foster, Commercial Director, RUH, stating that it is hoped to introduce a pilot, same-day service and that Melksham will be considered as part of the pilot, should it come to fruition.



Scott send to Keith



Royal United Hospital Bath 

NHS Trust

16 January 2014

Radiology Department  
Royal United Hospital  
Combe Park  
Bath  
BA1 3NG

Tel: 01225 824370

Craig.forster@ruh.nhs.uk  
www.ruh.nhs.uk

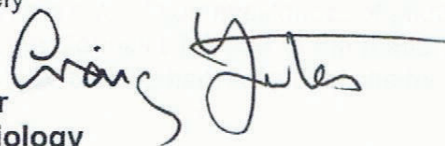
Councillor Jon Hubbard  
Chairman of Melksham Area Board  
Library HQ  
Bythesea Road  
Trowbridge  
BA14 8BS

Dear Councillor Hubbard

Thank you for your letter dated 14 January 2014 regarding an open access service at Melksham x-ray department. I received a similar letter from Mr S Gray, Town Clerk a few weeks ago which I passed to the Trusts Commercial Director. I understand she replied yesterday and I have enclosed a copy of her response for your information.

I plan to meet with the radiographer who works at Melksham to see how best we may accommodate this change without detriment to the patients. As this is a single handed department with one x-ray room we would want to avoid long waits should a number of patients turn up simultaneously. I'm confident we can find a way round this and will endeavour to set up a trial in early February.

Yours sincerely

  
**Craig Forster**  
Head of Radiology







15<sup>th</sup> January 2014

By email only:

Mr Steve Gray  
Town Clerk  
Melksham Town Council  
Town Hall  
Melksham  
Wiltshire  
SN12 6ES

**Directors' Office**  
Royal United Hospital Bath NHS Trust  
Combe Park  
Bath  
BA1 3NG

Tel: 01225 825385  
Email: [jocelyn.foster@nhs.net](mailto:jocelyn.foster@nhs.net)  
[www.ruh.nhs.uk](http://www.ruh.nhs.uk)

Dear Mr Gray

We would like to thank the Council for their interest in this area. The Trust is commissioned to provide a community X-Ray service in five sites within Wiltshire by the NHS Wiltshire Clinical Commissioning Group (CCG). Both parties are currently exploring how we can best match service capacity to the demands of the local population. The Council will appreciate that service provision is often limited by the resource available both to the commissioner, and in turn, to the provider, however we are exploring how we can use the current funding envelope to provide better local access to radiology.

The model is still being developed however an aim is to increase the level of same-day access provision that should reduce the need to travel to the RUH site in Bath in the future. Our proposal is being drafted and will be available to Wiltshire CCG in early February with the aim, if commissioned, of piloting the service early in the new financial year. Due to the Council's interest in the matter, we will discuss with Wiltshire CCG the potential to include Melksham as a pilot site for the new service.

Yours sincerely,

**Jocelyn Foster**  
Commercial Director

cc. Dr Helen Osborn, GP Chair, WWYKD, Wiltshire CCG



# Agenda Item 10

Report to	Melksham
Date of Meeting	12/02/2014
Title of Report	Community Area Grants

1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the Area Board.

Application	Grant Amount	Officer Recommendation
Applicant: Wiltshire Mind Project Title: Mental Health Awareness and Wellbeing Days	481	1
Applicant: Semington Parish Council Project Title: Semington War Memorial Refurbishment Project	1,500	1
Applicant: Melksham Community Environmental Group Project Title: Poppy Seed Project	94.50	1
Applicant: Crazy about Knitting Project Title: new knitting group in Melksham - Crazy about Knitting - to be held at Melksham Baptist Church	500.00	1
Applicant: Melksham Town Sound Project Title: Melksham Town Sound FM Funding	500	1
Applicant: Bowerhill Residents Action Group Project Title: Installation of solar panels on the roof of the Bowerhill Village Hall	2500	
Applicant: 2385 (Melksham) Air Cadets Project Title: Melksham Air Cadets New Minibus	2500	1
Applicant: Shaw Hill Playing Field and Village Hall Project Title: Shaw Village Hall Marquee	500	1
Applicant: Atworth Duke of Edinburgh's Award Group Project Title: Duke of Edinburgh's award expedition supervisor	325.00	1
Applicant: Golden Fleece Cricket Club Project Title: Golden Fleece Cricket Club Groundwork	500	1
Applicant: Tourist Information Centre Project Title: Tourist Information Centre IT equipment	499	1
Applicant: Tourist Information Centre	499	1

Project Title: Melksham Tourist Information Centre IT equipment		
Applicant: Atworth Parish Council Project Title: Village war memorial refurbishment	2895	1
Applicant: Shaw and Whitley Friendship Club Project Title: New dishwasher for Shaw and Whitley Friendship Club	924	1
Applicant: Whorwellsdown District Girlguiding Project Title: Whorwellsdown District Guides visit to ZOOM	392	1
Applicant: Over 55s Afternoon Tea Project Title: Atworth benches	500	1

### **Main Considerations**

**1.** Councillors will need to be satisfied that grants awarded in the 2013/14 year are made to projects that can realistically proceed within a year of the award being made.

**2.** Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2013/2014.

In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.

### **3. Environmental & Community Implications**

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### **4. Financial Implications**

Awards must fall within the budget allocated to the Area Board.

### **5. Legal Implications**

There are no specific legal implications related to this report.

### **6. HR Implications**

There are no specific HR implications related to this report.

### **7. Equality and Inclusion Implications**

Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

Applicant: Wiltshire Mind	Amount	Officer
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Project Title: Mental Health Awareness and Wellbeing Days	Requested : 481	Recommendation: 1
<p>This application meets grant criteria 2012/13.</p> <p>Wiltshire Mind requires a flip chart easel, a travel display stand and 2 roll up displays in order to assist our provision of Mental Health Awareness days to take place in Melksham and nearby communities. Examples of when Wiltshire Mind will conduct these Awareness Days include World Mental Health Day, National Suicide Day and running a local Time To Change event to promote reducing stigma about mental health. There is also a national Time To Talk day being run by Time to Change on 6/2/2014. These Awareness days will take place at various venues which may include the Town Hall, the Assembly Rooms, the Library, supermarket foyers, local schools and colleges, churches and Canberra Youth Centre. The purpose of the Awareness Days is to help overcome the stigma of mental illness by encouraging dialogue and interactive conversation. There will also be details provided on where to go for support, help and information.</p>		
Applicant: Semington Parish Council Project Title: Semington War Memorial Refurbishment Project	Amount Requested : 1,500	Officer Recommendation: 1
<p>This application meets grant criteria 2012/13.</p> <p>The war memorial located in the grounds of St Georges Church has deteriorated over nearly 100 years and needs attention prior to the 2014 centenary. In particular some of the lettering has been lost. The memorial was erected under public subscription and is not the property of the Church.</p> <p>09/01/2014 10:05:14 Mark CAM in progress Email User Update Applicant informs that 20% of the costs are being applied for from War Memorial Grant, the project now costing Â£3,000 with Â£1,500 being requested from the Area Board and the other half being match funded. This will come to the Area Board on Feb 12th at the Assembly Hall.</p>		
Applicant: Melksham Community Environmental Group Project Title: Poppy Seed Project	Amount Requested : 94.50	Officer Recommendation: 1
<p>This application meets grant criteria 2012/13.</p> <p>Every year, in March, Melksham Community Area Partnership stage a very successful Seed Swap event in Melksham. This year, we would like to commemorate 100 years since WW1 by giving away packets of poppy seeds to each person attending. Seeds are 1.89 a packet and 50 are required.</p>		

Applicant: Crazy about Knitting Project Title: new knitting group in Melksham - Crazy about Knitting - to be held at Melksham Baptist Church	Amount Requested : 500.00	Officer Recommendation: 1
<p>This application meets grant criteria 2012/13. We are a new group setting up and would use the money to purchase wool which we could then offer to our members who in turn will knit items for charity.</p>		
Applicant: Melksham Town Sound Project Title: Melksham Town Sound FM Funding	Amount Requested : 500	Officer Recommendation: 1
<p>This application meets grant criteria 2012/13. Melksham Town Sound Funding for a FM Licence.</p>		
Applicant: Bowerhill Residents Action Group Project Title: Installation of solar panels on the roof of the Bowerhill Village Hall	Amount Requested : 2500	Officer Recommendation:
<p>This application meets grant criteria 2012/13. To help reduce our ever increasing energy bills the Bowerhill Village Hall Trust wishes to install solar panels on the roof of the Hall. The Hall has been checked by a firm that supplies solar panels and it is suitable for this work. The ever increasing energy charges means that we have to increase our charges to the Hall users, many of whom are already struggling to pay their costs and another increase may cause very important user groups to close. If we can reduce our bills we will be able to at least keep our charges at their current levels.</p> <p>28/01/2014 10:37:14 Update Item Email To User Members asked if it was legal to provide funds where the organisation will receive payment in the future, this was checked and a precedent has been set with Corsham, however at meeting on 27 Jan, Cllr Seed stated that the government grant has just been announced and that the group should apply to that, request group withdraw their application, failing that, this is not likely to be agreed at Area Board on 12.2. 14, however does meet the criteria</p> <p>09/01/2014 10:58:45 Mark CAM in progress Email User Update The Bowerhill Village Hall committee held its meeting last evening and I now have the information that Melksham Area Board asked for in connection with our grant application. We have received two estimates for the work - one from RSG for £5470 + VAT @5% and from KEC for £5219 including VAT. We have chosen the cheaper option. The</p>		

roof can support the solar panels. The electricity generated will be mostly used for the Village Hall use but any surplus will be sold to the National Grid. It is estimated that on current electricity prices it will take 7 years to recoup the costs of installing the panels but with electricity expected to increase by 10% per annum for the next 10 years the cost will probably be recovered in a shorter timescale. If there is any further information required please contact me. I hope that the Area Board will recommend the grant at the February meeting

02/12/2013 15:51:27 Mark Deferred Email User Update Members wish to know if the project has considered selling services to the network, t/c made, this has been considered by Sean, member of the group and professional in the field, however it would be most useful to have the evidence, so applicant suggested it would be deferred til Feb meeting

Applicant: 2385 (Melksham) Air Cadets Project Title: Melksham Air Cadets New Minibus	Amount Requested : 2500	Officer Recommendation: 1
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This application meets grant criteria 2012/13.  
Melksham ATC is in need of a new minibus. We have had a minibus for several years now and the current bus is becoming increasingly costly to run and maintain. This new bus would ensure the continued high activity of the squadrons cadet in activities such as archery, climbing, caving, educational trips and residential camps at RAF stations. The bus is also integral to our participation at community events within Melksham and the surrounding area such as the food festival, Christmas fair and party in the park. Also it will be put to use for fundraising events like car parking.

13/01/2014 09:38:48 Update Item Email To User response from applicant; we haven't been in contact with scouts regarding sharing a bus. We weren't aware that they had also applied. Having thought about this and discussed it with other squadron staff we don't feel this would benefit us and the scouts. Our bus is in use nearly every weekend, during 2012 there were only 6 weekends the squadron was not active! Also our minibus is often away for the whole weekend and during the holidays is often away for the whole week on camps. As I scout leader myself (at a different group) this is when the scouts would be requiring the most use out of the bus. You can see the conflict that could potentially happen. 09/01/2014 11:10:50 Mark Application Appraisal Email User Update requested information - can the group share with scouts?

Applicant: Shaw Hill Playing Field and Village Hall Project Title: Shaw Village Hall Marquee	Amount Requested	Officer Recommendation
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	: 500	n: 1
<p>This application meets grant criteria 2012/13. We wish to buy a small marquee/large gazebo for use at village fetes and other events on our playing field and for rent to local users hiring the Hall or fields.</p> <p>09/01/2014 10:48:53 Mark Application Received Email User Update Requested information from applicant regarding high cost of gazebo:- Peter states: I have recently acquired the same type of gazebo for the Corsham Windband Association and can assure you that, should you require a genuinely robust, long-lasting pop-up type tent, this is the type to have (I have spoken to market traders who say anything cheaper is a waste of money for anything more than relatively light or domestic use) The gazebo we intend to purchase is the most robust type we have seen, as used by market traders. We have had a number of cheaper ones disintegrate. Follow this link to see what it looks like: <a href="http://www.ebay.co.uk/itm/PRO-50-Aluminum-Heavy-Duty-Pop-Up-Tent-Instant-Gazebo-Quick-Marquee-w-roller-bag-/281077695078?pt=LH_DefaultDomain_3&amp;var=&amp;hash=item8715bedbbd">http://www.ebay.co.uk/itm/PRO-50-Aluminum-Heavy-Duty-Pop-Up-Tent-Instant-Gazebo-Quick-Marquee-w-roller-bag-/281077695078?pt=LH_DefaultDomain_3&amp;var=&amp;hash=item8715bedbbd</a>. We are going for the 6x3 metre version in white with side walls. There is another company selling the same but at a higher cost. If you look for pro-50 types I think you will find this is the cheapest and should last many years. Peter Hatherell</p>		
Applicant: Atworth Duke of Edinburgh's Award Group Project Title: Duke of Edinburgh's award expedition supervisor	Amount Requested : 325.00	Officer Recommendation: 1
<p>This application meets grant criteria 2012/13. We need to train another Duke of Edinburgh's award expedition supervisor to help with our expeditions in 2014. We currently have 18 young people completing their Bronze award and wanting to enrol for Silver level in 2014. We currently only have 1 qualified supervisor.</p>		
Applicant: Golden Fleece Cricket Club Project Title: Golden Fleece Cricket Club Groundwork	Amount Requested : 500	Officer Recommendation: 1
<p>This application meets grant criteria 2012/13. In order to enhance the playing area and pavilion facilities, we intend to level the most undulating part of the field and bring water into the pavilion.</p>		
Applicant: Tourist Information Centre Project Title: Tourist Information Centre IT equipment	Amount Requested : 499	Officer Recommendation: 1
<p>This application meets grant criteria 2012/13. to replace and upgrade our out of date office equipment and software.</p>		



27/01/2014 11:52:56 Mark Application Received Email User Update there may be some synergy with the request - through Cllr Aves, and the Town council to add to a web site of events in Melksham, they request funding for fliers

Applicant: Tourist Information Centre Project Title: Melksham Tourist Information Centre IT equipment	Amount Requested : 499	Officer Recommendation: 1
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This application meets grant criteria 2012/13.  
To replace and upgrade our out of date office equipment

Applicant: Atworth Parish Council Project Title: Village war memorial refurbishment	Amount Requested : 2895	Officer Recommendation: 1
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This application meets grant criteria 2012/13.  
To honour the fallen and as part of the forthcoming centenary (World War 1) We wish to refurbish our clock tower, which has within it, rolls of honour which identify local service men and women, that never returned from the war. The refurbishment would consist of, improving the legibility of the names of the service personnel, deep cleansing of the bath stone surrounding the WWI plaque and cleansing of the four sides to the clock tower. The oak access door also requires sympathetic repair. By doing this, we would hope that it will cause people, especially the younger generation, to take notice and appreciate what the memorial represents - the enormous sacrifice made, by so many.

Applicant: Shaw and Whitley Friendship Club Project Title: New dishwasher for Shaw and Whitley Friendship Club	Amount Requested : 924	Officer Recommendation: 1
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This application meets grant criteria 2012/13.  
The Shaw and Whitley provides approx. 40 meals for the over sixties every Wednesday. The present dishwasher is no longer functioning and everything is being washed by hand. This is unsatisfactory and inefficient especially from a health and safety point of view. (dishes are not being sterilised).

27/01/2014 11:49:32 Mark Application Received Email User Update requested info regarding why this so much more expensive and was it a catering one. - see update

Applicant: Whorwellsdown District Girlguiding	Amount	Officer
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Project Title: Whorwellsdown District Guides visit to ZOOM	Requested : 392	Recommendation: 1
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This application meets grant criteria 2012/13. Whorwellsdown District are taking part in the Region Girlguiding Association festival at Wincanton Race Course July 5th to celebrate the Brownie birthday of 100 years. The Zoom Festival is being organised by Cirque Bijou. It is a girl guiding event only so it will be a safe space for our girls to enjoy many activities. Circus Skills with Gerry Cottles Circus. Ice Skating, Zorb Balling, High Wire, Dance and Drama live performances, art and craft activities is to name a few. We are taking the girls there by Chandlers Coach which is the cheapest; the cost is Â£390. The cost of the ticket is Â£25, which has been paid in instalments. We have many girls who live in rural areas around Melksham where families are living on tight budgets and we wish this event to be inclusive and therefore are requesting some financial support.

Applicant: Over 55s Afternoon Tea Project Title: Atworth benches	Amount Requested : 500	Officer Recommendation: 1
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This application meets grant criteria 2012/13. To provide two seating benches with arms, on the Atworth recreation field. These would be sited at the further boundaries of the field and away from the children's play area. Elderly people would have somewhere to walk to and stretch their legs in a rural environment, knowing that they can sit and rest at intervals. They could sit and enjoy a different view from the siting of each bench. This would give pleasure and enhance the daily lives of older people , but could also be used by anyone of any age on the field.

27/01/2014 11:54:40 Mark Application Received Email User Update could these also commemorate WW1 if relevant to this local community?

Name:  
Report Author Tel:  
E-mail:  
Alison.Sullivan@wiltshire.gov.uk

Report to	Melksham
Date of Meeting	12/02/2014
Title of Report	Councillor Initiatives

Purpose of the report:

To ask Councillors to consider the following Councillor initiatives seeking funding from the Area Board.

1. **Purpose of initiative:** To create a small flyer listing events in Melksham this summer, to be distributed to all houses, schools and businesses. **£586.00 Requested by Councillor Pat Aves**
2. **Purpose of initiative** To install digital equipment in a building used extensively by the public at The Rachel Fowler centre **£1,000 requested by Councillor Pat Aves**
3. **Purpose of initiative** To install audio equipment For Melksham Assembly Hall **£1,200 requested by Councillor Jon Hubbard**
4. **Purpose of initiative** To install a reliable, and more importantly safe infrastructure to enable the Christmas Lights to be powered and switched at regular intervals through the Town Centre, also meaning less reliance on qualified personnel to make electric connections instead offering 16A sockets to which any voluntary member can safely connect pre wired lights. **Up to £4200 requested by Councillor Jon Hubbard**
5. **Purpose of initiative** To continue to support the provision of a 'drop-in' counselling service for young people in Melksham. **£2800 which is 50% of the cost of delivering the service requested by Councillor Jon Hubbard**
6. **Purpose of initiative** Summerham and Seend Transport Issue Resolutions £700 for the Poulshot pavement scheme £1000 for the Seend VAS pinch point sign. This is on the 1/3 between Parish Council, CATG and area Board principle that we have adopted for other projects. **£1,700 requested by Councillor Jonathon Seed**
7. **Purpose of initiative** To undertake a survey of pedestrians crossing the road at Valldata, Halifax Road Melksham as discussed at CATG. **Up to £1,000 is requested by Councillor Roy While**
8. **Purpose of initiative** The bid is for South West in Bloom, to provide new planters and impressive floral displays in and around Avon Place Melksham **£2,000 is requested by Councillor Terry Chivers**
9. **Purpose of initiative** The grant is for an apple pulping machine for use alongside the apple press purchased with a grant from Melksham Area Board by the Melksham Community Group **£745 is requested by Councillor Terry Chivers**
10. **Purpose of initiative** To agree to the allocation of up to £5,000 from the Area Board budget for local groups to apply for funding for events and activities to commemorate the World War 1 (WW1) centenary. **Up to £5,000 is requested by Councillors Pat Aves, Jon Hubbard and Jonathon Seed.**

#### Appendix – Councillor Initiatives 1 – 10

No unpublished documents have been used in this report

Alison.Sullivan@wiltshire.gov.uk

